



**QUARTERLY REPORT
APRIL- JUNE 2010**

**Chars Livelihoods
Programme (Phase 2),
Bangladesh**

PO: 4081

**Prepared for the UK
Department of
International
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July 2010

Table of Contents

1. Introduction	2
1.1 Team Leader's Overview of the Quarter	2
1.2 Deputy Team Leader's Overview	3
1.2.1 Political Situation	3
1.2.2 Economic Situation	3
1.2.3 District Coordination Sub-Committee (DCS) Meeting	3
2. Operations Division	3
2.1 General	3
2.2 Infrastructure Development	4
2.3 Human Development	4
2.3.1 Health	4
2.3.2 Education	5
2.3.3 Village Savings and Loan Associations	5
2.3.4 Social Development	6
2.4 Livelihoods Development	6
2.5 Market Development	7
3. Innovation, Monitoring and Learning Division	7
3.1 IML Overview	7
3.2 Improved visibility of the CLP	8
3.3 Monthly Verification of CLP Outputs	8
3.4 Household Level Surveys	8
4. Finance Division	8
5. Short Term Consultancies	9
6. Next Quarter's Activities	9
Annex 1: Output targets and achievements	10
Annex 2: Financial targets and achievements	13

1. Introduction

This document reports on progress in the Chars Livelihoods Programme (CLP) in Bangladesh – a programme funded by the UK's Department for International Development (DFID). The report covers the period April to June 2010. This is the first quarter of CLP phase 2 as well as the final quarter of the CLP Financial Year 2009/10.

1.1 Team Leader's Overview of the Quarter

At this time of the year the CLP would normally produce an Annual Report for the period July 2009 through June 2010. However, since the last quarter (April to June 2010) represents the first quarter of activities for the (new) Phase 2 of the CLP, it was agreed with DFID that the CLP should produce this quarterly report while the End-of-Project report (EOP) includes all progress of the first phase of the CLP from inception to completion on 31 March 2010.

Email: 20 May 2010 Anirban Bhowmik (DFID) to Malcolm Marks (CLP)

"I agree the EOP report will document achievements of CLP I (it should cover achievements up to March 2010) and serve as a break report. Since from April 2010, CLP II has started, a quarterly report will supplement the EOP and should be sufficient for reporting CLP II first quarterly progress. Therefore, the first annual report of CLP II will be due in July 2011 covering the 15 months' progress. However, from the 2nd annual report onwards CLP II will report on an annual basis."

The first three months of this new phase of the programme have been challenging and at times difficult to manage. Nonetheless, given the complexities of closing down one phase and starting up another, the CLP has managed to come through in excellent fashion and now looks forward to its upcoming and first complete financial year (July 2010 – June 2011).

It is pleasing to report that as far as operational and financial activities are concerned, the switch between phases was almost seamless. The accounts for CLP-1 were closed by the Finance Division by end-April 2010 and they reported an almost 100% expenditure of CLP-1 funds. The new accounting systems for CLP-2 were established and funds put in place by Maxwell Stamp by mid-April. Thus there were only marginal delays in funding field operations. The Finance Division also underwent two audits in rapid succession; the first by DFID and the second by GoB, with both producing highly satisfactory results.

Operations reported some delays in certain field operations; specifically those related to livelihoods (particularly asset transfer) and infrastructure (household plinth-raising). However these delays were outside of the control of the CLP since they were related to the contractual start date of CLP-2¹. The effect of the "delay" in signing the new phase into being, in turn delayed the date of release of CLP-2 funds to the programme. Thus certain activities programmed for the January-March quarter were necessarily delayed to the quarter under review. This had some weather-related impacts on operational progress, especially in plinth-raising. These are explained in the operational review (below).

The mandate for CLP-2 includes the possibility of promoting "crowding-in" of additional partners to the chars that bring complementary skills, activities and/or financial resources. During the

¹ During the development of the work plan and budget for the FY 2009/10 in mid-2009, DFID indicated an anticipated start-date for CLP-2 of 1 January 2010. Therefore the release of CLP-2 funds for the work plan was anticipated from that date and the indicative budget included significant levels of funds required for asset transfer (5,000 households) and plinth-raising (several thousand households) to be undertaken during the period January 1 through June 30. Since remaining CLP-1 funds were low and CLP-2 funds were not released until April 2010, these activities could not be financed in the January through March quarter and so were delayed until the April-June period. However, weather conditions impacted anticipated plinth raising activities during the last three months.

development of CLP-2, AusAid agreed to place additional finance directly into the CLP through DFID. One early use of this finance is to carry out an independent impact assessment of CLP-1. CLP staff have embraced this process and await further developments. In addition, the Swiss Development and Cooperation Agency (SDC), who already co-finance Katalyst with DFID, are moving forward on cooperation with the CLP on selected chars. They are proposing to target CLP core participants with job creation and value chain strengthening. To this end they have sent a project proposal to Berne and the outcome is awaited.

As part of the process of moving from CLP-1 to CLP-2, all large contracts were put out to tender. These included contracts to undertake the roles of Implementing Organisations (IMO) and Special Service Providers (SSP). In the first category, several IMOs that have worked well with CLP in the past have been retained while two new IMOs have been selected and we await approval from the NGO Affairs Bureau before proceeding to contract them. Among SSP, LAMB has been contracted for health activities while the verification contractor is in the final stages of negotiations.

The CLP received a visit from a combined SDC and DFID party in April while in May we received an interesting visit from a large group of European Union journalists covering ten member states. The message of the CLP is now going out on radio, TV and in print to countries such as France, Spain, Portugal, Poland, Germany and Denmark.

1.2 Deputy Team Leader's Overview

1.2.1 Political Situation

The political situation in the country is not totally calm. The Awami League led Government is being criticised by the opposition for its failure to manage efficiently the power and gas crises as well as for oppressing the opposition which continues to stage disrupting '*hartals*' or strikes.

1.2.2 Economic Situation

Bangladesh has recently been able to maintain a comparatively stable economy. The trend of negative growth in imports and exports has been reversed. Remittances from overseas are increasing as are loans for agriculture and industry. Imports of capital machinery and raw materials for industry are on the rise. The export of raw and processed jute has strengthened the export position of the country.

Despite moderate price hikes and an increase in inflation, the GDP growth remains within the satisfactory range of 5.7 to 6%.

1.2.3 District Coordination Sub-Committee (DCS) Meeting

The quarterly District Coordination Sub-committee meetings for the Districts of Gaibandha & Kurigram were held during the quarter and Deputy Commissioners asked to assist the CLP in attracting government funds during the monga period to the chars for earthwork activities. These funds, we hope, will complement the CLP plinth-raising activities.

2. Operations Division

2.1 General

The Operations Division focused on getting CLP-2 activities off to a good start. This was made easier by being able to continue working with nine of CLP's existing Implementing Organisations (IMOs) in Kurigram and Gaibandha. In addition, potential IMOs were identified for work in the three new districts of Rangpur, Nilphamari and Lalmonirhat as well as additional IMOs to work in Rowmari and Bhurungamari Upazilas of Kurigram.

The first phase of asset transfer began during the quarter, with a total of 5,011 core participant

households (CPHH) receiving income generating assets. Implementation by the Infrastructure Development and Livelihoods Development Units started slowly largely as a result of delayed financing. Plinth-raising were curtailed due to early rain but the purchases of assets picked up speed during June and all assets for ATP 2.1² are expected to have been purchased by mid-July.

Preparations were completed for the contracting of new and existing IMOs to work with CLP for the financial year 2010/11.

2.2 Infrastructure Development

Dry Season Plinth Raising

Grant agreements with CLP-2 funding for dry season plinth-raising between April and June 2010 were issued to nine IMOs in Kurigram and Gaibandha. Plinths were raised for 994 households against a target of 1,700 households. This target was not achieved for a variety of reasons including a late start due particularly to delayed availability of funds and an early onset of the monsoon.

Tube Wells and Water

Arsenic testing continued during the reporting period. Water from 521 tube wells was tested which identified two arsenic hot spots. Arsenic levels were found to be above 50 parts per billion in 47 tube wells out of 103 tested in one village. In another village almost 40% of the tube wells were found to have arsenic levels above Bangladesh standard. Test bores at different depths will be conducted in the near future where high concentrations of arsenic have been found to try to identify water tables that are arsenic-free (or within safety limits). It is generally, the Jamuna and Teesta mainland and tributaries that have relatively high arsenic levels. Water from 300 tubewells, 50 household water pitchers, 50 glasses of water (about to be drunk) and water from 20 river points were tested to assess bacteria levels.

GPS mapping

Geo-referencing of infrastructure works continued during the quarter. An additional 351 coordinates were taken bringing the total number of GPS points to just under 84,000. These coordinates are marked on Google Earth and are being used to provide management insight into a variety of issues.

Request for Proposals for 2010-2011

A request for proposals for implementation of infrastructure works for Financial Year 2010/11 was issued to selected IMOs and grant agreements will be issued in July.

2.3 Human Development

2.3.1 Health

During the quarter, a total of 2,422 Satellite Clinics operated and 111,695 consultations took place. During the same period, the Char Shasthya Karmis (Char Health Workers) conducted 4,559 health and nutrition education sessions with the participation of 97,495 people. 25% of these participants were non core participants.

An open tender notice was published in the newspaper inviting Expressions of Interest to provide technical assistance to CLP and its IMOs on the health project. An organisation called LAMB was selected. LAMB retained the current technical team employed by EngenderHealth and kept provision in its proposal for involvement of EngenderHealth.

² "2.1" signifies the first cohort of CPHH under CLP-2

Aid Comilla, BDSC, Zibika, RSDA and Akota have been selected as new IMOs to work in the health project from July 2010 and Requests for Proposals were sent to all 15 IMOs to work in the health project during the next financial year.

With the support of IML, a health facility mapping exercise was conducted in island char Unions of Rangpur, Nilphamari and Lalmonirhat; all new working areas for CLP-2. The draft report indicates that a high proportion of Community Clinics and Union Health and Welfare Centres are not functioning at all in char unions further justifying the continuation of CLP's health project. A similar health facility mapping exercise will be conducted in Kurigram and Gaibandha districts during the forthcoming quarter.

In the later part of the quarter a useful meeting took place between DFID, UNICEF, CLP and BRAC staff to explore possible collaboration especially in the area of referral between CLP's Primary Health care and Family Planning Project and the UNICEF/BRAC-implemented Improving Maternal, Neonatal and Child Survival project (IMNCS).

A two-day quarterly review meeting with IMO staff was organised by EngenderHealth, where, among others, head office and district level DFID funded IMNCS project staff of BRAC attended to explore effective collaboration between these two projects especially in the area of referral.

A two-day training programme was organised for 40 Community Birth Attendants in Jamalpur and Sirajgonj. 310 newly-wed couples attended orientations in Kurigram and Gaibandha. It is hoped the couples will delay the birth of their first child and will adopt appropriate family planning methods along with spacing between births. These orientations were attended by national, district and Upazila level government health and family planning officials who acted as resource persons. They delivered maternal, neonatal health and family planning related messages along with demonstrations.

A closing ceremony of the 18-month Junior Midwifery/Paramedic course was held at Kumudini Hospital in Tangail where 17 Paramedics graduated. These Paramedics were selected from island char villages with the expectation that they will continue providing health services when CLP eventually withdraws its support.

2.3.2 Education

During the quarter, two learning centres were closed due to river erosion bringing down the total number of students to 4,813. The final exam of Grade II for second shift students took place during the quarter and they also started reading in Grade III during the same period.

27 teachers received subject-based training to prepare them for grade-III. A total of 94 centre management committee (CMC) members (83 male and 11 female) visited other learning centres to share and learn new ideas. Monthly follow-up training for the teachers and CMC meetings continued.

With the objective of reviewing the activities of the education project, meetings were held with relevant IMO staff as well as personnel from FIVDB and the CLP Secretariat. Recommendations will feed into future programming.

Requests for Proposals were sent to all six organisations currently implementing the education project. New contracts will be issued in July 2010.

2.3.3 Village Savings and Loan Associations

During the quarter 34 Village Savings and Loans (VSL) groups formed during CLP-1 finished their annual share out among 762 members. The average share out money per member was Tk. 1,350 while savings averaged Tk. 100 per member per month. Thus members made an average profit of 30% which plays an important role in motivating them to continue making savings. Out of 34

groups, 32 with 598 members have already started their second cycle.

VSL activities under CLP-2 will commence in July 2010. An advertisement for the newly created position of *District Microfinance Officer (DMO)* was placed in the newspaper and three people have been selected. They will start in July 2010.

Requests for Proposals were sent to IMOs for activities for the 2010/11 Financial Year. Contracts will be issued to IMOs during the first week of July 2010.

2.3.4 Social Development

Social Development Review

An international consultant, Dr. Smita Premchander, was contracted to review and revise the social development modules and training materials. The main objectives of the review are to assess the performance of CLP-1's social development activities, to explore the issue of their sustainability, and to provide strategic direction.

Group formation and weekly meeting

The IMOs formed 252 groups with 5,011 members and started facilitating the group meetings. A total of 29,841 person-days of training were provided during the quarter

Review of Basic Training

The Human Development Unit reviewed the contents and schedule of basic training for newly recruited IMO staff. The content of the basic training course will be completed during July 2010 after inputs from other Units.

Emergency Grants

A total of 357 emergency grants, each of Tk. 2,000, were distributed during the quarter. Among these, 93 were for cyclone affected households, 5 were for fire victims and the remaining 259 were for households affected by river erosion.

2.4 Livelihoods Development

During the quarter, a combination of CLP-1 and CLP-2 core participant households was supported. RDRS continued to support CLP-1 CPHH while 9 IMOs in Kurigram and Gaibandha districts supported CLP-2 CPHH.

Asset Transfer

During the quarter a total of 3,362 CPHH, out of 5,011 targeted under the first asset transfer of CLP-2 purchased 3,367 cattle. A total of 4,991 CPHH received training on livestock rearing against the target of 3,515. Asset transfer to the remaining households in this cohort will be completed by mid-July 2010.

Stipend distribution

Two IMOs (RDRS and RSDA) completed stipend distribution for ATP-4 households. A total of 2,415 CPHH under CLP-2.1 also received family income support and the asset maintenance stipend against the target of 2,100 households.

Homestead gardening

During the quarter 4,742 new CPHH received summer vegetable seeds and established homestead gardens. They established 19,132 pits to grow creeper vegetables against the target of 19,600. A total of 2,304 CPHH established compost pits against the target of 1,500 and a total of 4,531 CPHH received training on vegetable production against the target of 4,900. This target was not achieved

due to delays in training.

Vaccination, de-worming and artificial insemination of ATP cattle through voucher

All CLP-2.1 CPHH received vouchers for vaccination, de-worming and artificial insemination services. A total of 3,401 cattle were vaccinated and 3,447 cattle were de-wormed against the target of 3,150 and 2,650 respectively. During the quarter a total of 68 cows were inseminated artificially with improved semen against the target of 90 cows. The target was not achieved because fewer heifers/ cows than anticipated were in heat.

2.5 Market Development

Local Poultry Rearing

A total of 4,007 poultry participants from cohort 2.1 started to receive training on improved rearing techniques. In total 490 meetings were held for these participants.

816 poultry model sheds were constructed by the 'model poultry rearers'. The first round of model poultry rearing training was completed and the second round continues at the time of preparing this report. 53 vaccinators attended a day long training on how to vaccinate poultry birds correctly. A total of 6,489 incubation pots were prepared by the participants.

Livestock Services Project

Department of Livestock Services Officers (DLSO) received an orientation about CLP-2 from CLP Secretariat staff. DLSO provided support to Livestock Services Providers (LSP) to increase their diagnostic and primary treatment skills. A total of 62 LSPs from CLP-2's working area group sessions to improve their diagnostic and primary treatments skill.

A total of 33 vaccination campaigns were organised at the village level to increase awareness about the importance of vaccinations. LSP are supplying quality vaccines collected from the Department of Livestock by the CLP preserved with the aid of 35 solar fridges supplied by the CLP. A day-long training was provided on how to use the solar fridges; 30 LSP with 7 DLSO attended. A total of 295 LSPs are earning more than TK 3,000 per month.

DLSO are facilitating LSP to purchase quality deworming drugs and vaccines. A total of 1,395, 366 and 192 cattle were dewormed, vaccinated for Anthrax and vaccinated for Foot and Mouth Diseases (FMD) respectively.

3. Innovation, Monitoring and Learning Division

3.1 IML Overview

The tendering of key Innovation, Monitoring and Learning (IML) contracts occurred during the quarter while IML also recruited personnel. Competitive tendering processes were carried out for both the Verification contract and the Household Monitoring contract. A new intern, Tajmary Akhter, was recruited to IML and she will specifically help to develop the CLP's measuring 'empowerment' surveys. A Communications Unit Manager was identified and will shortly be contracted.

Large scale surveys were initiated during the quarter to assess the baseline status of CLP-2.1 households. A sample of CLP-1 households was also monitored against key indicators. Stand-alone studies were also commissioned and reports developed during the quarter.

A monitoring and evaluation plan was drafted for the CLP-2 which will likely be modified during the inception phase.

3.2 Improved visibility of the CLP

Interviews for the post of Communications Unit Manager were held during the quarter and a candidate was identified. It is hoped this post will be filled during the first quarter of FY 2010/11.

A Bangla version of the CLP DVD entitled 'Improving Livelihoods on the Chars' was finalised and disseminated along with the English version of the DVD. The website continues to be updated and 'briefs' are being developed on key publications and issues to help in the dissemination of important information.

A photographer was contracted to provide high resolution photographs of CLP activities that can be used for future communications materials such as briefs, publications and posters.

3.3 Monthly Verification of CLP Outputs

A competitive selection process was undertaken to identify a 'verification' contractor during the quarter. Data Management Aid previously held this contract for the last three years and had verified the quality and quantity of declared outputs by the IMOs as well as monitoring leakage during field activities. At the time of preparing this report the selection of a new contractor is being finalised.

3.4 Household Level Surveys

Surveys were undertaken to measure the baseline empowerment, socio-economic, and nutrition status of CLP-2.1 households. The socio-economic status and nutrition status of a sample of CLP-1 households was also carried out.

Three important studies were completed. One study assessed the likely number of CPHH living on island chars in the five new Districts and also documented their socio-economic status. Another study, looking at the relative profitability of cross-bred versus local cattle, was completed as was a mapping exercise of health facilities in island char unions of Nilphamari, Lalmonirhat and Rangpur.

4. Finance Division

During the quarter, the Finance Division focused on ensuring a smooth year end for the FY 2009/10. The Division began working with new formats for financial reporting and also worked extensively with other Divisions and partners to produce relevant financial reports and reconciliations for the coming financial year.

The Finance and Contracts division also carried out the respective procedures to bring potential operational activities into line with CLP-2 beginning schedule of 1 April 2010.

The Division can report a cumulative expenditure of approximately 60% against the annual programme budget of 2009/10 of which about 18% was disbursed in the April-June quarter. The team leader has explained why expenditure was lower than anticipated at the start of the FY.

Some of the key actions and interventions by the division include:

- all necessary reconciliations, reports and exercises were carried out during the quarter to ascertain the levels of funding required for the programme to successfully conclude the year-end;
- a new Chart of Accounts, along with potential cost centres, was implemented among the partner organisations as well as at the CLP Secretariat;
- following the asset disposal policy of DFID, assets from CLP-1 were recalled from those IMOs who will not continue with CLP from July 2010;
- the Contract's Unit issued all the inception phase contracts after reviewing the budget to ensure the smooth continuation of the programme;
- the Contract's Unit issued several special service contracts to facilitate data collection exercises for CLP-2;

- an audit firm was contacted to conduct an external audit of CLP's partner organizations;
- the Finance team visited the proposed IMOs in the three new districts of CLP-2 to assess their the financial capacity;

The Finance Division also underwent audits by both DFID and GoB. Praiseworthy reports were received from both sets of auditors.

5. Short Term Consultancies

The CLP received three consultancies during the period:

- Dr Smita Premchander provided one input and continues on another at the end of June to help prepare a review of the Social Development curriculum;
- David Williams completed his assignment at the start of April. He was contracted to undertake an economic and social impact assessment of raised plinths comparing those constructed through IMOs and those constructed through Union Parishads;
- Hussain Farhad and Co., a local company, was recruited to develop a Human Resources Policy Manual. The manual is in the final stages of completion.

6. Next Quarter's Activities

All units will be undertaking activities but the focus of the next quarter will be on:

- completing the inception report (and inception phase) that will include an agreed and definitive Log Frame for CLP-2, a detailed Work Plan and Budget for 2010/11 (as approved in June by the Programme Steering Committee) and a rollout plan for activities through to 2016;
- The Operations Division will complete the transfer of assets to the remaining CPHH of the first cohort of CLP-2 while programming asset transfer to new CPHH in Kurigram, Gaibandha and the three new northern districts;
- Infrastructure will be making the preparations for the upcoming monga season work and will begin operations just prior to the end of the quarter;
- Partnerships and Market Development will be looking at future cooperation with the new SDC-funded projects;
- Health will be firming up their relations with their new SSP, LAMB;
- IML will be looking to work with the Independent Impact Evaluation team

In terms of recruitment, the selected Communications Unit Manager will join the Programme while the process of selecting a Market Development Unit Manager will be completed.

Annex 1: Output targets and achievements

SI No.	Activities	Target and achievements during reporting period (April - June 2010)			Target for next quarter (July - September 2010)
		Target April - June '10	Achievements 1st quarter CLP2 (April-June '10)	Reason for non/over achievement	
1	Infrastructure Activities				
	Plinth raising	1,700	991	Delay in fund release, early rain and river water level increase	300
	Community Plinth Raising	0	0		-
	Slab latrines	0	0		-
	Tube-wells with platform	0	0		-
	Tube-well platforms	0	0		-
	Tube-well water quality testing	0	0		300
	Tube-well mechanics trained	0	0		-
1.1	Cash for Work				
	no person/days	0	0		40,000
2	Livelihoods Activities				
2.1.	Asset Transfer				
	Households assisted	2,100	3,368		1,632
	# cattle	2,100	3,367		1,632
	# Goats/sheep	500	56	Delay in fund release, but target to be achieved in July	444
	# Poultry	0	0		0
	Others e.g. # land leases	0	6		44
	# stipend (HHs receiving)	2,100	2,415		2,585
2.2.	Agriculture				
	Homesteads assisted	4,900	4,742		1,000
	# trees/bamboo planted	0	0		2,000
	# compost pits	1,500	2,304		2,696
	HH receiving seeds	4,900	4,742		1,000
	# Pits	19,600	19,132		2,000
	# HH with pits (pits/6)	4,900	5,005		1,000
	# Training: HH gardens	4,900	4,531		7,000

SI No.	Activities	Target and achievements during reporting period (April - June 2010)			Target for next quarter (July - September 2010)
		Target April - June '10	Achievements 1st quarter CLP2 (April-June '10)	Reason for non/over achievement	
	# Training: HH compost	0	0		0
2.3.	Livestock				
	Cattle vaccination	3,150	3,401		4,000
	Cattle deworming (nos. doses)	2,650	3,447		2,500
	# days beneficiary training (Poultry, AI, Livestock)	3,515	4,991		12,500
	# Cattle AI	90	68		225
	# fodder plots established	0	0		4,000
3	Governance Programme				
3.1.	Local Government Training (Presons Trained)				
	UP chairmen	0	0		
	UP members	0	0		
	UP secretaries	0	0		
3.2.	Training for the Garment Industry (Youth Trained)				
	# women	0	0		
	# men	0	0		
	Total	0	0		
4	Market Development Activities				
	Pilot projects	0	0		
	# of people that have completed fodder cultivation training	0	0		750
	# monthly fodder enterprisers selling fodder	0	0		0
	# of people that have completed training in poultry rearing	0	4,007		2500
	# monthly poultry enterprises selling birds and/or eggs	0	0		1000
	# of people that have	0	0		1100

Quarterly report April- June 2010

SI No.	Activities	Target and achievements during reporting period (April - June 2010)			Target for next quarter (July - September 2010)
		Target April - June '10	Achievements 1st quarter CLP2 (April-June '10)	Reason for non/over achievement	
	completed training on milk marketing				
	# monthly dairy enterprises selling milk	0	0		0
	# people trained as Livestock service providers	0	0		24
	# LSP active in the field (earning more than 3,000 Tk per month on a regular basis)	0	891		113
5	Human Development Activities				
5.1	Social Development				
	# groups formed	252	252		-
	# members	5,012	5,012		-
	Training (person/sessions)	40,088	30,960		60,108
	# Erosion grants provided	500	327		1,200
	Community safety nets -	252	35		252
	IEP safety net grants	0	0		0
5.2	Pilot Health Programme				
	# satellite clinics	2,400	2,422		1,200
	# patients seen/treated	105,000	111,695		54,000
5.3	Pilot Education Programme				
	# learning centres opened	0	0		0
	# girls	0	-16	Schools eroded	0
	# Boys	0	-13		0
	# children enrolled	0	0		0
5.4	Village Savings and Loan Association				
	VSLA	0	0		240

Annex 2: Financial targets and achievements

SI No.	Activities	Target and achievements during reporting period (April - June 2010)			Target for next quarter (July - September 2010) (£)
		Target April - June '10 (£)	Achievements 1st quarter CLP2 (April-June '10) (£)	Reason for non/over achievement	
	Infrastructure Development	1,057,000	230,859		156,567
	Livelihoods Development	499,648	937,119		667,422
	Market Development	49,545	61,255		181,535
	Human Development	238,291	271,701		571,155
	Innovation, Monitoring and Learning	64,000	61,908		102,370
	IMO Implementation	77,754	40,354		186,146
	Allowances for GOB	5,445	4,936		8,760
	Total	1,991,683	1,608,132		1,873,953